

Adoption Checklist

City Council Presentation of Plan – November or December 2014

Planning Commission and City Council Actions - December 2015 through March 2015

1. Set Planning Commission Public Hearing Date
2. Provide 15 Day Public Notice – publish in newspaper and mail notice to all school board members
3. Have Regional Master Plan and individual Community Plan available for public review
4. Planning Commission endorses the Regional Master Plan and adopts the individual Community Plan by Resolution
5. City Council Resolution to endorse the Master Regional Plan and adopt the individual Community Plan

Implementation Schedule 2015

Initiate one recommendation listed in each of the five E's categories by December 31, 2015

Sample Meeting Notice

PUBLIC HEARING NOTICE

The _____ Planning Commission will meet on (day of the week), (month and day), at (time) PM at _____ (Address) City Hall to hear those who wish to be heard regarding endorsement of the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan, and more particularly the adoption of that part of the Plan encompassing the city's planning area as the City of _____ Bicycle and Pedestrian Master Plan. A copy of the Plan is on file at City Hall, and is available for public inspection and review during normal business hours. If adopted by the Planning Commission, the Plan will be certified to the legislative body of the city for its adoption. The public is invited and encouraged to attend and participate in this public hearing.

To be published one time on: (The ad must be published 1 time in a newspaper of general circulation at least 15 days prior to the hearing).

Please send bill and proof-of-publication to:

Sample Resolution

A RESOLUTION ENDORSING THE NORTHWEST ARKANSAS REGIONAL BICYCLE AND PEDESTRIAN MASTER PLAN AND ADOPTING THE INDIVIDUAL PLAN FOR THE CITY OF _____ AS INCORPORATED AS PART OF THE MASTER PLAN

WHERE AS, the Northwest Arkansas Regional Planning Commission along with its member communities completed a comprehensive regional planning process involving extensive public involvement and community participation, including the development of 25 Individual Community Action Plans for communities with a population of over 1,000; and

WHERE AS, the vision for the bicycle and pedestrian trail and roadway system will comfortably, safely, and efficiently accommodate bicycle and pedestrian transportation. The linking of local and regional attractions will make the area a world-class bicycle and pedestrian destination. Walking and bicycling will become a common, enjoyable, and viable transportation and recreation choice that promotes active living and a high quality of life in Northwest Arkansas; and

WHERE AS, The plan is built upon a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation which provides a regional framework for policies, projects and programs that can be implemented at the local level; and

WHERE AS, Every community in the region is unique and will develop in its own way – but will do so with a common vision of becoming more walkable, bikeable and livable places for residents, visitors, and businesses in NWA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF _____, ARKANSAS:

Section 1: That the City Council of the City of _____, Arkansas hereby endorses the NWA Regional Bicycle and Pedestrian Master Plan.

Section 2: That the City Council of the City of _____ hereby adopts the Individual City Plan as shown as Exhibit "A", attached hereto and made a part hereof.

Section 3: That the city will work towards implementing a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation based on the regional framework for policies, projects and programs that can be implemented at the local level and as described in the plan.

PASSED and APPROVED this ____ day of _____, 2015

APPROVED

ATTEST:

By _____

By: _____

Name of Mayor, Mayor

Name of City Clerk, City Clerk