

West Fork City Council
Regular Council Meeting
Minutes
November 8, 2016

INVOCATION: given by Mayor Rollins, followed by the Pledge of Allegiance.

CONVENE: The Regular Council meeting Convened at 6:30p.m.

MEMBERS PRESENT: Anita Lowry, Jeff Upton, Kira Hungate, John Collins, Ed Stout, Joe Toher, and Misty Caudle.

MEMBERS ABSENT: Mike Nelson was absent during roll call; entered meeting during business reports section.

AGENDA:

A **motion** by Kira Hungate, 2nd by Joe Toher to approve the agenda, all voted for; motion carried unanimously.

MINUTES:

A **motion** by Jeff Upton, 2nd by Kira Hungate to approve the October 11, 2016 minutes, all voted for; motion carried unanimously.

A **motion** by Joe Toher, 2nd by Misty Caudle to approve October 26, 2016 special meeting minutes, all voted for; motion carried unanimously.

PUBLIC FORUM:

1. Steve Winkler asked council to honor the wishes of the citizens of West Fork.
2. Justin Risley wanted to publicly thank Parks Director Chad Harrison for all his hard work and successful parks programs.

BUSINESS REPORT:

1. Library- A **motion** by Misty Caudle, 2nd by Jeff Upton to accept the resignation of Pam Redfern and fill her position on the Library Board with Susan McCown, all voted for; motion carried unanimously.
2. Court- no additional information
3. Police- protective vest have been ordered with the court security grant.
4. Public Works- Director Isaac Harderson reported on the Woolsey Bridge. The city has received written confirmation from Arkansas Highway & Transportation Department that it is safe to store the bridge, on the ground at the recycle center, and there is no set time limit in which the city must reconstruct the bridge. The city will move forward with its original plans to receive the Woolsey Bridge.
5. Parks- the Parks Committee has a vacant position. The committee will make a recommendation for that position at its next meeting. Director Chad Harrison also reported that work on the new trail at Riverside Park is almost complete. The gardens

are done and benches should be installed in the next week. The reimbursement request and grant close-out should be complete by the 2nd week of December.

6. Fire- Chief Mark Myers wanted to remind everyone that the annual coat drive is underway. Coat of all sizes can be dropped off at the Fire Department or City Administration Building.
7. Finance Director- Director Kristie Drymon reported a large increase in reserves for the month of October. This increase is due to a deposit of FEMA money and multiple quarterly reimbursements for salaries and fire service.

OLD BUSINESS CONTINUED:

1. Riverside Park Grant- reported on during Parks business reports.
2. Update on 164 N Centennial, City Works Building- A **motion** by Misty Caudle, 2nd by Kira Hungate to approve the list of disposed items resulting from the interior demolition of the building(See exhibit B attached to minutes), all voted for, motion carried unanimously.
3. Update on Woolsey Bridge- reported on during Public Works business report.

NEW BUSINESS:

1. Resolution 2016-10- Approval of the 2017 Budget- Mayor Rollins asked that the council reconsider the proposed increase for the librarian. A **motion** by Joe Toher, 2nd by John Collins to decrease proposed increase from \$9,000 to \$5,000, all voted for; motion carried unanimously. A **motion** by Misty Caudle, 2nd by Kira Hungate to approve resolution 2016-10, with approved changes, all voted for; motion carried unanimously(See exhibit A attached to the minutes).
2. Proclamation- Mayor Rollins read and signed a proclamation on November 4, 2016 recognizing Arbor Day and West Fork as a Tree City. The City planted a tree at Riverside Park during this ceremony.
3. Special meeting- Reminder to the City Council that there will be a special meeting Monday November 14, 2016 at 6:30pm to authorize short term financing for the City Works Building.

ADJOURN: A **motion** by Misty Caudle, 2nd by Kira Hungate to adjourned at 7:15pm

Approved this 13 day of December, 2016

ATTEST:

Marsha Hungate
Marsh Hungate, City Clerk

APPROVED:

Herth Caudle
Don Rollins, Mayor
Herth Caudle