

**WEST FORK CITY COUNCIL**  
**Regular meeting minutes**  
**May 9, 2017**  
**6:30 pm**

**INVOCATION:** given by Zack Stachey

**PLEDGE OF ALLEGIANCE:** lead by Misty Caudle

**CONVENE:** 6:30pm

**VOICE ROLL CALL ALDERMEN:**

Present: Misty Caudle, John Collins, Kira Hungate, Don Rollins, Jeff Upton, Jan Throgmorton, Anita Lowry, Joe Toher, Mayor Heith Caudle, and Attorney Tome Kieklak.

Absent: City Clerk Marsha Hungate

**ADOPTION OF AGENDA**

**Motion** by Kira Hungate, 2<sup>nd</sup> by Misty Caudle to approve the agenda as mailed. All voted in favor, MOTION PASSED.

**APPROVAL OF MINUTES:**

**Motion** by Joe Toher, 2<sup>nd</sup> by Misty Caudle to approve the minutes of the April 11, 2017 meeting as mailed. All voted in favor, MOTION PASSED.

**PUBLIC FORUM:**

1. Steve Winkler asked the council to look at updating the zoning for West Fork. He feels West Fork would be better served with a “downtown general” zoning.

**(A) BUSINESS REPORTS:**

1. Library:
  - a. Librarian John Riley reported that the new telescope would be picked up on May 13<sup>th</sup>.
  - b. A representative from the State Library will be doing an orientation for the Library board this month.
  - c. The summer reading program will start on June 19<sup>th</sup>.
2. Court:
  - a. Chief Court Clerk, Pauletta Welch reported that MSI has sent another donation, in the amount of approx. \$185.00, to shop-with-a-cop.
3. Police Department:
  - a. Interim Chief John Nelson reported that all the police vehicles are now equipped with computers.
  - b. 390lbs of prescription drugs were collected during the Drug Take Back event.
4. Public Works:
  - a. The mayor reviewed information sent in the council packet.
5. Parks:
  - a. The mayor reviewed information sent in the council packet.

6. Fire Department:

- a. Chief Mark Myers reported that the FD was awarded a \$15,000.00 grant that will be used to help get the radio systems updated.

7. Finance:

- a. Director Kristie Drymon reported that the budget line item for computer consultants is at 98% and requested the council allow her to go over budget on that line item by approximately \$3,000.00 for the year. An official budget adjustment will be done at the end of the year.

**(B) NEW BUSINESS:**

1. 2015 Water and City Audit

- a. Mr. Jim Kennedy reported that the only finding on the Water/Sewer audit was segregation of duties, which is to be expected in this size of community. The City audit also had a segregation of duties finding as well as a District Court City Fund that is not balanced and an invoice that a department head approved that should have also been approved by the Mayor.

2. Ozark Regional Transit

- a. Jeff Hatley reported that West Fork numbers have gone down by approximately 20%. ORT has disbanded route 620 and is only running on demand rides. He has asked the City and council to help him get information out regarding how the on demand rides work.

3. Ordinance #465- to approve waving the bid process for a tractor w/sidearm brush hog.

- a. To purchase a used tractor/sidearm from Washington County; no other estimates have been close to the cost of this piece of equipment.

**Motion** by Jan Throgmorton, 2<sup>nd</sup> by Misty Caudle to suspend the rules. Unanimous vote, MOTION PASSED.

**Motion** by Jan Throgmorton, 2<sup>nd</sup> by Jeff Upton approve ordinance #465. Unanimous vote, MOTION PASSED.

**Motion** by Jan Throgmorton, 2<sup>nd</sup> by Misty Caudle approve the emergency clause on ordinance #465. Unanimous vote, MOTION PASSED.

4. Resolution 2017-06-Agreement to share cost of a police officer with the City of Greenland.

- a. This agreement will allow 24 hour coverage 5 to 7 days a week.

**Motion** by Kira Hungate, 2<sup>nd</sup> by Misty Caudle approve resolution #2017-06. All voted In favor, MOTION PASSED.

5. Approve police department policy and procedures.

**Motion** by Kira Hungate, 2<sup>nd</sup> by Misty Caudle approve the policy and procedures for The Police Department. All voted in favor, MOTION PASSED.

**(C) OLD BUSINESS:**

**(D) MAYORS COMMENTS:**

1. The Planning Commission has four vacant seats. Those interested should contact city hall.

2. Mayor Caudle attended a meeting with Central EMS- CEMS is charged with a 12minute and 59 second response time and are achieving that goal 90% of the time.
3. Nine applications for police chief were submitted. They have been narrowed down to four candidates and interviews will begin soon.

**ADJOURN:**

**Motion** by Misty Caudle, 2<sup>nd</sup> by Kira Hungate to adjourn the meeting at 7.25pm. All voted in favor, MOTION PASSED.

**PASSED and APPROVED this \_\_\_\_\_ day of June, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Marsha Hungate, City Clerk

\_\_\_\_\_  
Heith Caudle, Mayor

(SEAL)