

**WEST FORK CITY COUCIL**  
Regular Meeting Minutes  
January 9<sup>th</sup>, 2018

INVOCATION by Don Rollins, followed by the PLEDGE OF ALLEGIENCE  
CONVENED at 6:35 PM

**VOICE ROLL CALL ALDERMAN**

Present: Anita Lowry, Jeff Upton, Kira Hungate, Jan Throgmorton, John Collins, Don Rollins, Misty Caudle, Joe Toher, Mayor Heith Caudle, Attorney Tom Kieklak, City Clerk Marsha Hungate

**AMENDMENT AND APPROVAL OF AGENDA**

Mayor requested to amend agenda to include in New Business Item #4- Resolution 2018-02.

Motion by Jan Throgmorton, 2<sup>nd</sup> by Misty Caudle to amend and approve the agenda.

**MOTION CARRIED**

**APPROVAL OF DECEMBER 2018 MINUTES**

Motion by Misty Caudle, 2<sup>nd</sup> by Joe Toher to approve the December 12, 2017 minutes

**MOTION CARRIED**

**PUBLIC FORUM**

No comments made

**BUSINESS REPORTS**

1. PLANNING COMMISSION- Mayor reported that Scott Oliver has resigned. The Commission has been working on updates to the planning commission ordinances.
2. LIBRARY - December was a busy month, with good turnouts for the Santa events. Diana Strange will be bringing some adult education classes to the library, including GED classes, etc.
3. COURT- no comments or action taken
4. POLICE DEPARTMENT - Monthly report to council. No questions, no actions taken
5. PUBLIC WORKS -Monthly report to council. No questions, no actions taken
6. PARKS DEPARTMENT - Inventory is being taken. Baseball/Softball signup have started.
7. FIRE DEPARTMENT- Monthly report to council. No questions or actions taken.
8. FINANCE DIRECTOR – The Finance Director gave a year-end financial report: The City increased its bank balances by \$205,841.61 in 2017 and come in \$219,363.70 income over expenses for 2017.

OLD BUSINESS- NONE

NEW BUSINESS

1. POLICE DEPARTMENT requested approval to enter into a yearly contract with Law Enforcement Surplus. The contract is \$250.00 a year and offers many surplus items the department can purchase for a minimal fee.

Motion by Jan Throgmorton, 2<sup>nd</sup> by Misty Caudle to approve.

MOTION CARRIED

2. Update on the City Administration building project. Request approval of 4 change orders totaling a credit of \$1280.00. The change orders are as follows:

1. PC Hardware- \$-1,138.00

2. PC Hardware- \$-232.00

3. Nabholz- \$-210.00

4. Wiljo Interiors- \$300.00

Motion by Don Rollins, 2<sup>nd</sup> by Jan Throgmorton to approve all four (4) change orders totaling \$-1,280.00.

MOTION CARRIED

3. RESOLUTION 2018-01 Budget adjustments for 2017

To adjust 2017 budget for approve additional expenditures of funds over and above the original budget amount. See Exhibit A

Motion by Misty Caudle, 2<sup>nd</sup> by Jan Throgmorton to approve Resolution 2018-01

MOTION CARRIED

4. RESOLUTION 2018-02: A resolution authorizing the Mayor of West Fork to approve and execute an engagement letter with Corry Watson Attorneys, Reddick Moss Attorney and the Arkansas Municipal League Defense Program as counsel in relation to claims against opioid companies.

Motion by Misty Caudle, 2<sup>nd</sup> by Jan Throgmorton to approve Resolution 2018-02

MOTION CARRIED

After no further business,

Motion to ADJOURN by Misty Caudle, 2<sup>nd</sup> by Kira Hungate

MOTION CARRIED

ADJOURNED at 7:32 pm

PASSED AND APPROVED this 13<sup>th</sup> day of February, 2018

ATTEST:

APPROVED:

City Clerk Marsha Hungate

Mayor Heith Caudle