

West Fork City Council
Regular Meeting Minutes
Jan 10, 2017

The invocation was given by John Collins followed by the pledge of allegiance.

TIME CONVENE: 6:27pm

OATH OF OFFICE: Mayor Caudle swore-in Jeff Upton for Alderman of ward 3 position 1.

VOICE ROLL CALL ALDERMEN:

PRESENT: Misty Caudle, Anita Lowry, Jeff Upton, John Collins, Kira Hungate, Mayor Heith Caudle, and City Attorney Tom Kieklak.

ABSENT: Don Rollins and City Clerk Marsha Hungate

ADOPTION OF AGENDA:

MOTION by Misty Caudle 2ND by Kira Hungate to adopt the agenda as mailed. All voted in favor, **MOTION PASSED.**

APPROVAL OF MINUTES:

Corrections: Under additional comments #2 change “council” to “Caudle” and under the police report change “BIEVU” to “VIEVU”.

MOTION by Kira Hungate 2ND by Misty Caudle to approve the minutes with said changes. All voted in favor, **MOTION PASSED.**

PUBLIC FORUM:

1. Pat Zuber asked the council to add “hidden drive” signs near the entrance of Riverside Park. She voiced her concern for the cleaning service at the community center and suggested that the City require a cleaning deposit when renting out the facility. In addition, she requested the City look into grants that may be available to build a separate facility specifically for a senior center.
2. Steve Winkler suggested changes that could be made to the video recording of the council meeting and suggested changes to how the city Facebook page is utilized.

(A) BUSINESS REPORTS:

1. **Library:** Mayor Caudle asked the librarian to get a traffic counter and submit a report each month that will show traffic and circulation through the library each month.
2. **Court:** Pauletta Welch reported that the first court, held at 2pm on Thursday, had gone smoothly.
3. **Police Department:** Chief Watts reviewed the information that was provided in the city council packets.
4. **Public Works:** Isaac Harderson reported that there are multiple vehicles, as well as items that no longer have any monetary value that the city needs to auction or dispose of. **MOTION** by Kira Hungate 2nd by Misty Caudle to move forward with the procedure to auction or dispose of the property and allow the City Attorney to bring a resolution to approve at the February meeting. All voted in favor, **MOTION PASSED.**
Isaac also reported that he and the water committee had decided to suspend the meter replacement program with Metron and change to Badger.
5. **Parks Director:** Chad Harrison reported that summer ball sign-ups are underway. The deadline for sign-ups will be February 20th.

6. Fire Department: Chief Myers wanted to thank everyone that donated coats for the coat drive this year; 138 coats were given out this year.
7. Finance Director: Kristie Drymon reviewed financial information and a 2016 year-end summary that were provided the council packet.

(B) OLD BUSINESS:

(C) NEW BUSINESS:

1. Amend change order #3: This amendment adds the replacement of the sewer line from West Fork Acres to the sewer plant. The amendment increases the change order by \$38,000.00. MOTION by Misty Caudle 2ND by Anita Lowry to approve the proposed amendment to change order #3. All voted in favor, MOTION PASSED.
2. Vacant council seats in Ward 2 and 4: Applications for Ward 2 are Joe Toher, Dan Harnish, and Michael Risner and Ward 4 is Jan Throgmorton. Mayor Caudle asked the applicants to tell the council about themselves and why they would like to serve as an Alderman. Jan Throgmorton and Joe Toher were the only applicants in attendance. MOTION by Misty Caudle 2ND by Jeff Upton to appoint Jan Throgmorton to Ward 4 position 1. All voted in favor, MOTION PASSED. MOTION by John Collins 2ND by Anita Lowry to appoint Joe Toher to Ward 2 position 1. All voted in favor, MOTION PASSED.
3. Parks and Recreation Rules and Regulations: The council agreed to allow the City Attorney to bring an amendment to ordinance #388 to the February meeting.
4. Building permit fees: The council agreed to allow the City Attorney to bring an amendment to ordinance #413 to the February meeting.
5. Resolution # 2017-01: 2016 Budget Adjustments: The City ended 2016 financial year \$84,373.53 over the original budget. These overages were approved expenditures throughout the year. MOTION by Misty Caudle 2ND Kira Hungate to approve resolution #2017-01. All voted in favor, MOTION PASSED.

(D) MAYORS COMMENTS:

1. Fire Department Consultant: Mitch McCorkle is requesting the city keep him on as a consultant for the Fire Department. The Mayor will ask Mitch to attend the February meeting to address the council of his request.
2. The economic development/beautification committee's next meeting will be January 31st at 6:30pm.
3. Mayor advised the council that he asked Charlie Rossetti to continue his work with the city by searching for grant opportunities for the Woolsey Bridge project.

ADJOURN:

MOTION Misty Caudle 2ND by Kira Hungate to adjourn the meeting at 7:36pm. All voted in favor, MOTION PASSED.

PASSED and APPROVED this _____ day of February, 2016

ATTEST:

APPROVED:

Marsha Hungate, City Clerk

Heith Caudle, Mayor