

WEST FORK CITY COUCIL
Regular Meeting Minutes
February 13th, 2018

INVOCATION by Justin Risley, followed by the PLEDGE OF ALLEGIENCE
CONVENED at 6:30 PM

VOICE ROLL CALL ALDERMAN

Present: Anita Lowry, Jeff Upton, Kira Hungate, Jan Throgmorton, John Collins, Misty Caudle, Joe Toher, Mayor Heith Caudle, Attorney Tom Kieklak, City Clerk Marsha Hungate
Absent: Don Rollins

APPROVAL OF AGENDA

Motion by Misty Caudle, 2nd by Jan Throgmorton to approve the agenda as mailed.
MOTION CARRIED

APPROVAL OF JANUARY 2018 MINUTES

Motion by Joe Toher, 2nd by Jan Throgmorton to approve the January 2018 minutes as mailed.
MOTION CARRIED

PUBLIC FORUM

No comments made

BUSINESS REPORTS

1. PLANNING COMMISSION- Mayor reported that the Commission has been working on updates to the planning commission ordinances. At this time, the Commission has 3 vacant positions.
2. LIBRARY - John Riley reported a successful chocolate sale fund raiser for the Valentines holiday, and a report was given by Paula Caudle on design plans for the library renovation and building project.
3. COURT- no comments or action taken
4. POLICE DEPARTMENT - Monthly report to council. Chief Nelson advised a drug canine (unknown breed at this time) was being added to the department. Training and costs would be furnished by a GI Bill grant from Officer Underwood. The canine will be used for drug eradication.
5. PUBLIC WORKS -Monthly report to council. No questions, no actions taken
6. PARKS DEPARTMENT Director Chad Harrison advised sign-ups for ball season have begun. The Parks Department move to the new City Hall successfully. He announced that the 4th of July festivities were scheduled for July 3rd 2018 at Carter Park.
7. FIRE DEPARTMENT- Monthly report to council. No questions or actions taken.
8. FINANCE DIRECTOR – Monthly report to council. No questions or actions taken.

OLD BUSINESS

1. Update on city administration building project. The Finance Director gave an update on the renovation project at 164 N. Centennial Ave. The project is on schedule and under budget. Approval of 5 change order contract changes equaling \$6,700.00, 1-Super Mario \$750.00, 2-Pendercraft \$1425.00, 3- PC Hardware \$-315.00, 4- D & W \$2,853.00, 5-Best Sign \$1994.00. Motion made by Joe Toher, 2nd by Jan Throgmorton to approve.
Motion carried

NEW BUSINESS

Motion by Joe Toher, , 2nd by Jan Throgmorton to suspend the rules and read the ordinance by title only.

ROLL CALL VOTE Anita Lowry-YES, Jeff Upton-YES, Kira Hungate-YES, Jan Throgmorton-YES, John Collins-YES, Don Rollins-ABSENT, Misty Caudle-YES, Joe Toher-YES

MOTION CARRIED

1. ORDINANCE #468- Establishing a Fixed Asset Policy

Motion by Joe Toher, 2nd by Jan Throgmorton to approve Ordinance #468

ROLL CALL VOTE Anita Lowry-YES, Jeff Upton-YES, Kira Hungate-YES, Jan Throgmorton-YES, John Collins-YES, Don Rollins-ABSENT, Misty Caudle-YES, Joe Toher-YES

MOTION CARRIED

2. REVISITING RESOLUTION 2010-07 contributing to Jerry Spillers and Butch Bartholomew's retirement

After much discussion, motion made by Misty Caudle, 2nd by John Collins to have attorney Tom Kieklak write a resolution to rescind resolution 2010-07 and place it on the March meeting agenda.

ROLL CALL VOTE -Anita Lowry -ABSTAINED, Jeff Upton-YES, Kira Hungate-YES, Jan Throgmorton-YES, John Collins-YES, Don Rollins-ABSENT, Misty Caudle-YES, Joe Toher-YES

MOTION CARRIED

MAYORS COMMENTS

1. Mayor commended Misty Caudle on completing the ARML Municipal League Certification.
2. The Mayor read the 2017 State of the City report.

ADJOURN,
Motion to ADJOURN by Misty Caudle, 2nd by Kira Hungate
MOTION CARRIED
ADJOURNED at 7:35 pm

PASSED AND APPROVED this 13th day of March 2018

ATTEST:

Marsha Hungate
City Clerk Marsha Hungate

APPROVED:

Heith Caudle
Mayor Heith Caudle

